

WEST CENTRAL PLANNING AGENCY

#101, 5111 – 50 AVENUE WETASKIWIN, ALBERTA T9A 0S5

TELEPHONE (780) 352-2215 – FAX (780) 352-2211

ADMIN@WESTCENTRALPLANNING.CA

APPLICATION FOR SUBDIVISION APPROVAL

WCPA File # _____

Date Received: _____

Fees Received: _____

Registered Plan # _____

REGISTERED OWNER

Name(s): _____

Number of owner(s): _____ If more than one owner, contact name: _____

Address: _____ City: _____ Province: _____

Postal Code: _____ Telephone: _____ Fax: _____

E-mail: _____

LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED

Quarter _____ Section _____ Township _____ Range _____ Meridian _____

Lot _____ Block _____ Plan _____

Rural **OR** Municipal Address if any _____

Area of current title: _____ acre/ha^(circle one) Area of lot(s) to be created: _____ acre/ha^(circle one)

LOCATION AND PRESENT USE

Name of Municipality _____

If the land is immediately adjacent to a municipal boundary, give name of the other municipality _____

If the land is within a mile (1.6km or 2 quarter sections) of a Highway or secondary HWY, give its number _____

If the proposed parcel is within 1.6km (one mile) of a sour gas facility, give its location _____

If the proposed parcel contains or is bounded by a river, stream, lake or other water body, or by a drainage ditch or canal, give its name _____

Present land classification (zoning or district) _____

PROPOSED SUBDIVISION

Describe the proposed subdivision _____

Number of lots to be created _____

Describe any existing buildings On the proposed parcel(s) _____

List all utility services available (water, sewer, gas, power, etc) _____

Describe the soil, slope and vegetation _____

Describe the present sewage disposal system and indicate its location on a sketch _____

OWNER'S APPLICATION AND CONSENT

1. I am the registered owner of the property as noted.
2. I am applying for approval to subdivide the property as noted.
3. The information on this form is full and complete and is to the best of my knowledge a true statement of the facts relating to this application for subdivision.
4. I consent to staff of the Agency, municipality and referral agencies to enter the above noted lands to conduct a site inspection.
5. I acknowledge the Decision Time Limit of **60 days**: Under S. 6(b) of the ALBERTA REGULATION 43/2002, SUBDIVISION AND DEVELOPMENT REGULATION
6. The information on this form may be released under S.653 of the Municipal Government Act or successor legislation.
7. (*Optional*) I nominate the person noted below to act as my agent in processing the application.
8. The personal information provided by you is being collected under the authority of the Municipal Government Act RSA 2000 chapter M-26 and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act.
9. I accept that all of West Central Planning Agency fees are **NON-REFUNDABLE!**

Printed Name of Owner

Signature of Owner

Date

OWNER'S AGENT (If applied):

Name: _____

Address: _____ City: _____ Province: _____

Postal Code: _____ Telephone: _____ Fax: _____

E-mail: _____

Signature of Owner's Agent:

Date:

WCPA Fee Schedule

(effective date January 1, 2018, as approved by WCPA Board of Directors)

Initial Subdivision Application (due at the time of application):

Three (3) lots or less per application:	\$950.00 plus \$100 per new lot created
Four (4) lots or more per application:	\$1000.00 plus \$200 per new lot created
Time extension of subdivision approval (first)	\$250.00
Time extension of subdivision approval (second or additional)	\$300.00

Endorsement (due at the time of plan endorsement):

Three (3) lots or less per application:	\$100.00 per new lot plus remainder
Four (4) lots or more per application: (Remnant parcels and bare land condominium units are included. Roads, reserve lots and public utility lots are excluded)	\$200.00 per new lot plus remainder

Other Applications:

Lot-line adjustment where no new parcels are created (flat fee)	\$1000.00
Separation of title (flat fee)	\$800.00
Condominium Unit Conversion (buildings only) (Section 75 of the Condominium Property Regulations)	\$40 per unit

NOTE: A DETAILED SKETCH OF THE PROPOSED LOT MUST BE SUBMITTED ALONG WITH THE APPROPRIATE FEES FOR THE APPLICATION. WITHOUT THE DRAWING AND THE APPROPRIATE FEES (CASH & CHEQUES ONLY), THE APPLICATION CANNOT BE PROCESSED.



DRAWING ENCLOSED